



**Dear Parent/Guardian:**

Congratulations! We are pleased that your son/daughter has come to the Youth Employment Service (YES) of the Harbor Area, Inc. for help with his/her job search. We sincerely hope that your youth learns from the work training provided at YES and has a rewarding work experience. Because your youth is under the age of 18, we ask that you confirm your permission for his/her participation.

YES is a non-profit agency that has been helping youth find jobs since 1970.

- Some of YES' funding comes from resources that ask us to collect family annual income information. The information that we collect is kept strictly **confidential**. Your name and specific information will not be shared with anyone.
- Additionally, YES offers field trips and on-site workshops to program youth and sometimes takes pictures of program youth to use in our publications. We ask for your permission for each of these respectively.

**We would be happy to answer any questions that you may have. Please call us at (949) 642-0474.**

If you are interested in learning more about our organization please visit our web site: [www.yesworks.org](http://www.yesworks.org)

**Please complete and return the form below** ↓

**Print Name of Youth:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name of Parent/Guardian:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Relationship to Youth:** \_\_\_\_\_

\_\_\_\_\_ **I give permission for the above named youth to participate in YES programs, including field trips and on-site workshops.**

\_\_\_\_\_ **I give permission for the above named youth's picture to be used in YES publications and program materials.**

**Please state your family's approximate yearly annual income: \$** \_\_\_\_\_

**Please write the number of people supported by the annual income listed above:** \_\_\_\_\_

*I certify that this information is true and correct and agree to provide verifying documentation if it is requested.  
I understand that my name and specific information will remain confidential and will not be shared.*

**Parent/Guardian Signature:** \_\_\_\_\_

**Please add me to your email list for updates on YES and program services** \_\_\_\_\_ **(check here).**

**Parent/Guardian Email:** \_\_\_\_\_

# 2018-2019 CDBG Client Self-Certification

Youth Employment Service (YES) is a non-profit organization in Costa Mesa. Due to the Community Block Grant funding that YES uses to offer services at no cost to you, it must collect information regarding client's household size and income. YES believes in the confidentiality of the youth and young adults it serves. No identifying or personal information will be shared to outside agencies without prior approval.

**Fiscal Year:** 2018-2019

**Organization's Name:** Youth Employment Service (YES)

**Client's Name:** \_\_\_\_\_

**Address (Street, City):** \_\_\_\_\_ **CA Zip:** \_\_\_\_\_

1. **Head of Household:**     Male     Female
2. **Homeless:**     Yes     No
3. **Number in Household:** \_\_\_\_\_
4. **Please check your household size and gross annual income level (from all sources)**

Household Size	Category 1 (0-30%)	Category 2 (30%-50%)	Category 3 (50%-80%)	Category 4 (above 80%)
<input type="checkbox"/> 1	<input type="checkbox"/> \$0-\$23,000	<input type="checkbox"/> \$23,000-\$38,300	<input type="checkbox"/> \$38,300-\$61,250	<input type="checkbox"/> \$61,250 and above
<input type="checkbox"/> 2	<input type="checkbox"/> \$0-\$26,250	<input type="checkbox"/> \$26,250-\$43,750	<input type="checkbox"/> \$43,750-\$70,000	<input type="checkbox"/> \$70,000 and above
<input type="checkbox"/> 3	<input type="checkbox"/> \$0-\$29,550	<input type="checkbox"/> \$29,550-\$49,220	<input type="checkbox"/> \$49,220-\$78,750	<input type="checkbox"/> \$78,750 and above
<input type="checkbox"/> 4	<input type="checkbox"/> \$0-\$32,800	<input type="checkbox"/> \$32,800-\$54,650	<input type="checkbox"/> \$54,650-\$87,450	<input type="checkbox"/> \$87,450 and above
<input type="checkbox"/> 5	<input type="checkbox"/> \$0-\$35,450	<input type="checkbox"/> \$35,450-\$59,050	<input type="checkbox"/> \$59,050-\$94,450	<input type="checkbox"/> \$94,450 and above
<input type="checkbox"/> 6	<input type="checkbox"/> \$0-\$38,050	<input type="checkbox"/> \$38,050-\$63,400	<input type="checkbox"/> \$63,400-\$101,450	<input type="checkbox"/> \$101,450 and above
<input type="checkbox"/> 7	<input type="checkbox"/> \$0-\$40,700	<input type="checkbox"/> \$40,700-\$67,800	<input type="checkbox"/> \$67,800-\$108,450	<input type="checkbox"/> \$108,450 and above
<input type="checkbox"/> 8	<input type="checkbox"/> \$0-\$43,300	<input type="checkbox"/> \$43,300-\$72,150	<input type="checkbox"/> \$72,150-\$115,450	<input type="checkbox"/> \$115,450 and above

Source: U.S Department of Housing and Urban Development. Effective 4/2018.

**5. Ethnicity and Race**

- a. **Ethnicity (check one):**
  - Hispanic or Latino
  - Non-Hispanic or Non-Latino
- b. **Race (check one):**

Single Race Categories or Multiple Race Categories								
American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	American Indian or Alaska Native <b>and</b> White	Black or African American <b>and</b> White	American Indian or Alaska Native <b>and</b> Black or African American	Other Multiple Race

According to the Title 18, Section 1001 of the U.S Code, it is a felony for any person to knowingly and willingly make false or fraudulent statements to any department of the United States Government. I, the undersigned, hereby certify that all statements contained herein, are true and correct to the best of my knowledge and belief. I understand the information I provide in this certification is subject to verification, and I agree to provide necessary documentation if requested to do so.

\_\_\_\_\_  
Applicant's Signature (If a minor, Parent/Guardian's Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency's Approval

\_\_\_\_\_  
Date

# ETHNICITY AND RACE CATEGORY DEFINITIONS

## Ethnic Category Definitions

Ethnic Categories are defined as follows:

**A. Hispanic/Latino.**

A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term, "Spanish origin," can be used in addition to "Hispanic or Latino."

**B. Non-Hispanic/Non-Latino.**

A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

## Racial Category Definitions

Racial Categories are defined as follows:

**A. American Indian or Alaska Native.**

A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

**B. Asian.**

A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

**C. Black or African American.**

A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American."

**D. Native Hawaiian or Other Pacific Islander.**

A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**E. White.**

A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.